**Project Meeting Minutes Part 1**

**Project Name:** TBD

**Date and Time of the meeting**: 12/09/2024, 12 PM

**Location of the meeting:** St.Clair College (Zekelmenn campus)

**Attendees:**

Samboju Prakash Tejashwani w0851199

Darshan Mangukiya w0857413

Nithin Arumbakam w0852014

Soyinka Oluwaseun w0822300

**Group Formation:**

The group was formed on the first week of college and as a team we have collaborated before, it would be easy for us to communicate and achieve our goals easily. Diverse skills and strengths of each individual is an important criterion for our group formation.

**Group Expectations:**

1. Discussed about every individual’s opinion over stream for project.
2. Worked on roles & responsibilities for each group member.
3. Outlined expectations for active participation in meetings and work sessions.
4. Make every effort to do work in time and submit before deadline
5. Decided to review each other’s work to ensure quality work.
6. Decided on work on every one’s opinion for every task.

**Any additional Notes:**

We have searched for a problem related to health care, education and FinTech (e commerce) but not sure about which one to decide

**Next Meeting date and time:** 16/08/2024